Rawlins County Unified School District #105

Board of Education Meeting Agenda

July 16, 2018 – 6:30 p.m.

Rawlins County Elementary Board Room

**Routine Items**

**19-001 –** Approval of Agenda

**19-002** – Approval of Minutes

**Action Item**

**19-003** – Election of Officers

* According to K.S.A. 72-8203, the Board of Education shall, at the first meeting, elect a president and vice-president from its members, each of whom shall be effective until July 1, 2019 or until his/her successor is elected.

**Public Presentations**

**19-004** – None Scheduled

**19-005 –** Meeting Times

Pursuant to K.S.A. 72-8205, the Board of Education of USD 105, Rawlins County, Kansas, by resolution duly adopted at its meeting held on Monday, July 16, 2018, established the following meeting schedule for regular Board of Education meetings to be held during the 2018-2019 school year:

All Board of Education meetings will commence at 6:30 p.m. and shall be held on the third Monday of each month in the Board of Education Meeting Room at 205 N. 4th Street, Atwood, Kansas.

If the established meeting date falls on a legal holiday, or a holiday specified by the Board of Education, such regular meeting would be held on the following day, commencing at the same hour as detailed above.

The Board of Education may adjourn any regular meeting to another time and place.

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Board President Attest: Clerk of the Board

**Action Items**

**19-006** –Reorganization

1. Appointments:
   1. Superintendent of Schools – Thomas Dolenz
   2. Clerk of the Board – Kristy Miller
   3. Deputy Clerk – Susan McCain
   4. Treasurer of Board – Dana Philpott
   5. Food Service Representative – Kristy Miller
   6. Hearing Officer for Lunch Applications – Thomas Dolenz
   7. KPERS Designated Agent – Kristy Miller
   8. Truancy Officers, Prior Enrolled Students – Bldg. Principals
   9. Truancy Officers, Non-Enrolled Students – Thomas Dolenz
   10. Section 504 Coordinator – Thomas Dolenz
   11. Title VI Coordinator – Thomas Dolenz
   12. Title VII Coordinator – Thomas Dolenz
   13. Title IX Coordinator – Kristy Miller
   14. Homeless Coordinator – Thomas Dolenz
   15. Freedom of Information Officer – Thomas Dolenz
   16. District Custodian of Records – Kristy Miller
   17. RCHS Custodian of Records – Matt Smith
   18. RCES Custodian of Records – Thomas Dolenz
   19. School Attorney – KASB Legal Department
2. Petty Cash Limits:
   1. USD Office $500
   2. RCHS $300
   3. RCES $300
3. Employee Bonds:
   1. Clerk $25,000
   2. Treasurer $25,000
   3. Superintendent $25,000
4. Official Newspaper of Legal Publications: Rawlins County Square Deal
5. Official depository for school district funds: The Bank
6. Adoption of 1,116 Hour Calendar
7. Adopt GAAP Waiver Resolution
8. Adopt Mileage Payment Amount at the state rate of $0.545
9. Adopt an early payment request policy per K.S.A 12-105b(e) and designate the clerk to make such payments
10. Designate building principals and secretaries to be responsible for gate receipts following K.S.A. 72-8202d
11. Designate May 17 and 20, 2019 as inclement weather make-up days.
12. Insurance coverage- Herndon Insurance Agency, agents for EMC Insurance.

**19-007** – NKESC Board Appointment

**19-008** – Northwest Tech Board Appointment

**19-009** – Headstart Agreement MOU

**19-010** –Payment of Claims

**Reports**

**19-011**

* Superintendent/K-6 Principal
* Jr/Sr High School Principal

**Executive Session**

**19-012** – Personnel and Student Matter

* Resignation
* Hire